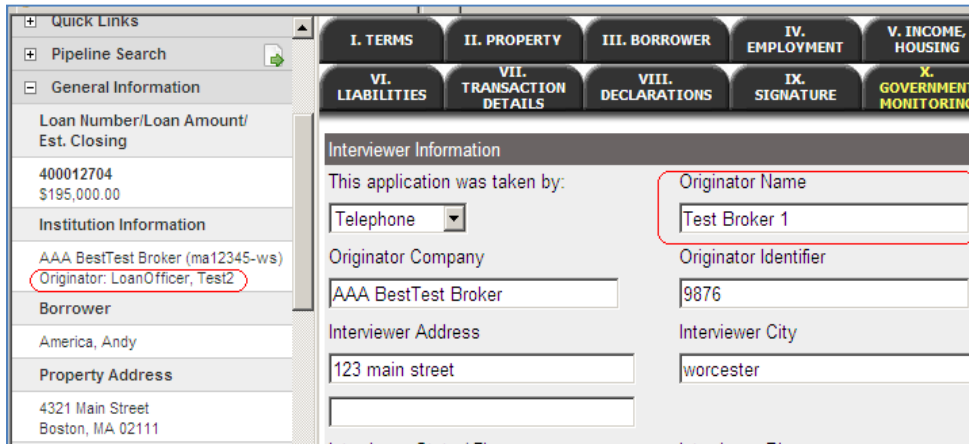


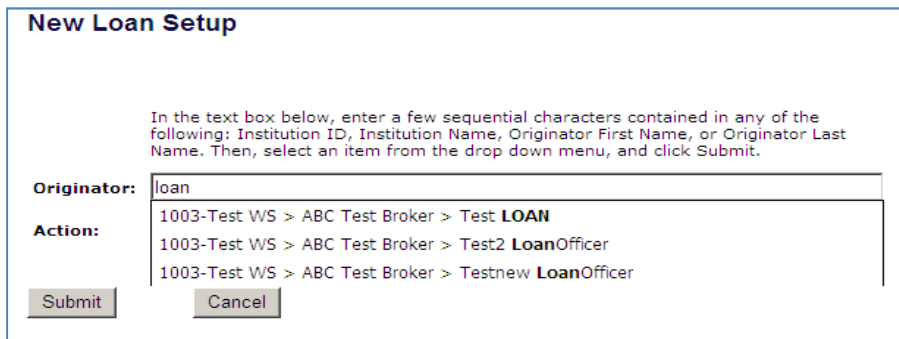
The Assigned Originator in Avista Must Match the Originator Listed on the 1003 Government Monitoring Tab



To ensure your file flows thru submission to funding smoothly, start by uploading and assigning your originators to the loan properly. Loans submitted with Incorrect or conflicting Originator ID's will be released back for correction and resubmission.

New Loan Setup:

- ✓ When uploading a file to Avista, the licensed Originator selected from the dropdown must match the Originator shown on the Government Monitoring Tab of the 1003.



Originators not showing in your dropdown may be due to:

- ✓ Originator is set up incorrectly and/or has not been assigned a user ID. All originators must be assigned user ID's as an "Originator" or "Originator Manager" (User Roles cannot be changed, users set up incorrectly will need a new user profile and ID created)
- ✓ User ID is "Inactive" (Users go inactive after 90 days of non-use)*

*Note: For users that do not normally log into Avista, the log in feature may be disabled to prevent them from going inactive. Email your request to brokersupport@clearpointfunding.com .

